

Council of Department Heads

Minutes

20 August 2011

Members present: Bob Bauer (Psychology & Counseling), Jim Baxter (Chemistry), Darrell Ross (Sociology, Anthropology, Criminal Justice, and Marriage and Family Therapy), Carl Cates (Communication Arts), (Physics, Astronomy, and Geosciences), Fred Downing (Philosophy & Religion), Robert Gannon (Biology), Michael Griffin (Kinesiology and Physical Education), Reynaldo Martinez, Jr. (Adult & Career Education), (Communication Sciences and Disorders), Jim Peterson (Political Science), Blake Pearce (Art), Ashok Kumar (Math and Computer Science), Paul Riggs (History), Viki Soady (Modern and Classical Languages), James Shrader (Music), Mark Smith (English), Len Weld (Accounting and Finance), Viki Soady (MFL), Attila Cseh (Marketing and Economics).

Guests: Drs. Louis Levy, Phil Gunter, Sheri Gravett, and Alfred Fuciarelli. Also, Andy Clark and Honey Copping.

Council Chairperson Blake Pearce called the meeting to order at 4:00 pm and extended greetings to all, especially new department heads and asked those in attendance to introduce themselves. The minutes of the May 2011 CDH meeting were then considered and approved.

President Levy and Provost/VPAA Gunter then spoke in an Open Forum. Dr. Levy thanked the campus again for the warm reception he received at Commencement and the support received from everyone. He stated that Institutional Research would now report to the Provost and that other additional, appropriate duties would be assigned to the Provost. "Scholarship" money had been available but it was rather late for distribution. Further, it could not be used for tuition but could be used for rooms, etc. Dr. Gunter also thanked the department heads for the hard work they have been doing and getting the New Year off to a fine start. He commented about the large group of new, fine faculty. He distributed a draft of an integrity policy from a committee headed by Dr. Karla Hull and a proposed integrity policy.

Dr. Sherri Gravett presented several items. Comprehensive program review will be done differently in the future and department heads were asked to vet the distributed document and to send her comments. She announced the Core Matters Conference, 7 & 8 October, on campus. Dr. Gravette spoke about and shared the schedule of the new year-long, ongoing New Faculty Orientation. Darrell, Paul, and Ray volunteered to serve on a panel in September about preparing the faculty activity report. Dr. Alfred Fuciarelli, our new Assistant VP for Research & Graduate School Dean, offered to change the scheduled date of his presentation in the Orientation so new faculty would learn sooner about the activity report. Dr. Weld led a discussion of the web-based SOI response rate, which remains relatively low. It was suggested that other campuses be contacted to determine their approaches.

Andy Clark, VSU new Associate Vice President for Enrollment Management, gave an update on the fall 2011 enrollment: about 13,037 head count, graduate enrollment up 12%, undergraduates about .5%, freshmen down @10%.

The Budget Committee report that there was money for Ashley and Bailey construction, and other funding pools on campus.

Dr. Soady led a discussion of the Teaching Assistant Policy. She resigned as chair of the study committee and presented a summary of issues, appended.

Adjournment was at 5:47pm.